

Report 1

LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

Date: 21st June 2016

Present: County Councillor Anne Brown (Chairman), Colchester Cllr Lyn Barton (Vice) County Councillor Kevin Bentley, County Councillor Sue Lissimore, County Councillor Julie Young, John Gili-Ross's substitute for the day - Rob Johnson - Parish Council Representative, Cllr Brian Jarvis, Cllr Anne Turrell and Cllr Dennis Willetts.

Apologies: Parish Cllr John Gili-Ross.

Other Attendees: Sonia Church - SC (Highways Liaison Manager), Joe Hazelton - JH (Highways Liaison Officer) and Jasmine Wiles (Highways Liaison Apprentice)

Item	Action	Action Owner
1.	Welcome and Introductions Cllr Brown welcomed everyone to the meeting. All present introduced themselves.	
2.	Declarations of Interest/ Election of Chairman and Vice Chairman Cllr Brown asks Cllr Barton to elect a new Chairman, Cllr Bentley nominates Cllr Brown this it's seconded by Cllr Barton and agreed by the Panel. Cllr Brown elects Cllr Barton, this is seconded by Cllr Bentley and agreed by the Panel.	
3.	Minutes of Meeting held on 6th April 2016 Cllr Brown led the panel through the minutes. Matters Arising Major schemes and cycling strategy. <i>Action - JH to arrange for either Alan Lindsay or Jenny James to attend the next Panel meeting to discuss Major Schemes and the Cycling Strategy.</i> JH states that the County wide Cycling Strategy is due to be signed and completed today. The individual Cycling Strategies are currently in progress and are aiming to have the drafts with action plans completed by the end of July. As they are still in	JH

	<p>progress they did not want the panel to view the documents unfinished.</p> <p>Resurfacing the roads</p> <p>Cllr Bentley asked SC if she has received a response from the Capital Maintenance Department. SC states that she has not received a suitable response and this has been escalated.</p> <p>Cllr Bentley gives an example of Church Road, Stanway where the kerb is level to the road. This leads to flooding, luckily the bricks are aerated in this location.</p> <p>Capital Maintenance</p> <p>JH sent an email to all Members containing the information of what the £4m from LHP is being spent on. A hard copy was also handed around the table with the information on it for Councillors to view.</p> <p>Cllr Young's missing schemes</p> <p>Cllr Young expresses how she is disappointed with the minutes from the last meeting, as she feels that what she said was missed off in regards to the schemes submitted.</p> <p>JH investigated into the missing schemes and emailed Cllr Young directly and the schemes are now apparent on the Potential Schemes List. However they are listed as being raised by Cllr Lissimore.</p> <p><i>Action - JH to amend the Potential Schemes List accordingly.</i></p> <p><i>LCOL151001 - (CR Scheme) B1026 Layer Road j/w Layer Breton, Gt Wigborough.</i></p> <p>Cllr Bentley states that this is the incorrect location and it needs to be looked into.</p> <p><i>Action - JH to look into the correct location for the scheme.</i></p>	<p>SC</p> <p>JH</p> <p>JH</p>
4.	<p>Colchester LHP Panel Budget Update</p> <p>JH talks the panel through the current budget and explains how they have already commissioned the schemes for this year so everything that the LHP consider today cannot be commissioned until the March/April 2017 Panel Meeting.</p>	

5.	<p>Potential Schemes for consideration of the Panel in 2016/17</p> <p>JH explained the colour scheme and RAG Status on the Potential Schemes List.</p> <p>CYCLING</p> <p><i>LCOL154004 – Blackberry Road/ Holly Road, Stanway.</i> Cllr Bentley mentioned that this was raised up at the Parish Council Meeting. SC stated that the mirror and signage may still need to be re visited as the costs are high. Cllr Willetts questioned if there was a safety policy for pedestrians using the highway. SC replies that it is a National standard and it is evident from road safety assessment that shared use is safer than separated use when flows are average/low.</p> <p>Passenger Transport</p> <p>JH explains to the Panel that he has been provided a robust list of Passenger Transport schemes for the Panels consideration. JH talks the Panel members through the Potential Schemes, showing a location plan and the proposed works. <i>Action - JH to sit down to discuss Passenger Transport Schemes in more detail before the next Panel Meeting</i></p> <p>Safer Roads</p> <p><i>LCOL151001 - Detailed Design (CR Scheme) - A134 Westway, 200m North West of jct with Middleborough Roundabout.</i> JH explains to the panel that the design is now complete and that it can be viewed in the appendix at the back of the report. JH also explains to the Panel what the design entails.</p> <p>Traffic Management</p> <p><i>LCOL152023 - Church Lane, Stanway</i> Cllr Bentley mentions farm vehicles use this road and it is also used as a rat run. However with a weight limit Cllr Bentley questions what the farm vehicles would do. SC states that they are aware of this and along with the weight limit it shall still say 'Access Only' so that farm vehicles can still gain access. Cllr Bentley understands but states that people will still use it as a rat run. SC explains that trading standards can enforce the weight limit. <i>Action - JH to check this with Development Management</i></p>	<p>JH</p> <p>JH</p>
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<p><i>LCOL152143 - Tufnell Way / Littlewoods Mews junction, Mile End</i> JH states that most of the schemes regarding verge damage were agreed by the panel to be removed from the Potential Schemes List. This one has been validated since then and the panel will have consideration of this scheme next financial year.</p>	
<p><i>LCOL162013 - High Street, High Street North, Barfield Road, West Mersea</i> Cllr Brown has communicated with Cllr Jowers around how he would like to proceed. Cllr Jowers preferred the warning signage and the VAS option. <i>Action - JH to arrange a meeting with Cllr Jowers</i></p>	<p>JH</p>
<p><i>LCOL152161- Mile End Road, Nayland Road, Defoe Crescent, Mill Road West and associated Cul-de-sacs, Colchester</i> JH explains to the panel that the scheme will look at funding a Feasibility Study if it is commissioned next financial year. Cllr Turrell questioned why the scheme specifies traffic calming when it was specifically a 20mph limit request. <i>Action - JH to add 20mph into the description of this specific scheme.</i></p>	<p>JH</p>
<p><i>LCOL162031 - Holt Drive, Colchester</i> Cllr Bentley highlighted to the Panel that he is the County Member for this scheme and that he does not remember giving approval for this. <i>Action - JH to look into this and correct.</i></p>	<p>JH</p>
<p><i>LCOL162036 - Berechurch Road, Britannia Mews, Colchester</i> JH explains to the panel that the Feasibility Study is now complete. The Panel have two different options to look at when they are able to commission schemes next financial year.</p>	
<p><i>LCOL162039 - A134 Westway, 200m North West of jct with Middleborough Roundabout, Colchester</i> <i>Action - JH to remove scheme from Potential Schemes List as this has been duplicated.</i></p>	<p>JH</p>
<p>Walking</p>	
<p><i>LCOL152017 - Western Bypass, Stanway</i> Cllr Bentley questioned JH and asked if anything further had been heard. JH stated that he had not yet heard anything back. SC states that there has been a Structural Analysis completed on the bridge, however has not yet received a full conclusion. <i>Action - SC to chase this up.</i></p>	<p>SC</p>
<p>Cllr Bentley states that even if it is not suitable the problem will still remain and they need to look into something else. <i>Action - JH to speak to Strategy & Engagement</i></p>	<p>JH</p>

	<p><i>LCOL163008 - Magazine Farm Way, Colchester</i> Cllr Lissimore requested that this scheme should be named Magazine Farm Way. <i>Action - JH to correct on the Potential Schemes List.</i></p>	<p>JH</p>
<p>6.</p>	<p>Approved Work Programme</p> <p>SC states that they have changed the programme dates to quarters until they have booked the road space. Cllr Turrell asked for the year to also be put in with the quarter so that they are aware of which year the quarter is in. <i>Action - JH to change title to financial year. E.g. (16/17 Quarter 4)</i></p> <p><i>LCOL001010 - Glen Avenue and A133 Cymbeline Way Colchester</i> Cllr Willetts states that the scheme had to be redesigned and wants to know whether quarter four is a realistic target date for the scheme to be implemented. SC explains to the panel that the crossing had to be moved and there are now bridge works taking place. Once completed the scheme can be started. The scheme can be implemented by quarter 4. Providing the major scheme is completed. Cllr Willetts questions if there is slippage can the money be transferred over. SC explains that it would be a Cabinet Member decision.</p> <p><i>LCOL142063 - Layer Bridge Layer De La Haye</i> JH explains to the panel that the design is now complete and they are waiting for Implementation. Programmed for August.</p> <p><i>LCOL151001 - Colchester District (CR Scheme) - Service Road access for Colne View Retail Park. Cowdray Avenue, Colchester.</i> <i>LCOL151004 – Wivenhoe, B1027 Brightlingsea Road j/w Elmstead Road</i> JH explains to the panel that these schemes have both been completed.</p> <p><i>LCOL152006 - Dedham, Stratford Road</i> JH explained to the panel that he looked into a speed limit reduction however this is not within County Policy. JH has looked into different ideas such as increasing the length of the path to make it safer for pedestrians. Looking into a change of scope. Cllr Brown states that the road is a nightmare as there are stopping places with seats which encourages pedestrians and there are also agricultural vehicles. SC explains to the panel that it's against policy and it would need Cabinet Member approval. As it doesn't conform to 40mph limit. Cllr Brown states that it must go to the Cabinet Member as there are a lot of cut through drivers.</p>	<p>JH</p> <p>JH & Cllr Brown</p>

<p><i>Action - JH and Cllr Brown to have a chat and Cllr Brown to follow up.</i></p> <p><i>LCOL152021 - Goojerat Road / Circular Road West</i> JH explains to the panel that when the design is complete the engineers will look at booking the road space and then we will be aware of which month the scheme will be completed within.</p> <p><i>LCOL152084 - The Strood, Mersea</i> Cllr Bentley has seen the signs since implementation and states that they are in feet and questions if it's legal. SC replies and confirms that this is legal but she will complete a press release so everyone can understand it. <i>Action - SC to create a press release</i> SC asks the panel if anyone has seen the light work. Cllr Brown explains that there is an issue with the light it should be flashing as a straight light is known to be navigational. <i>Action - JH to double check with design team.</i> JH also explains to the Panel that a couple of pins are not stainless and are prone to rust. He wants the Panel to know that the contractors are aware and are going to change the pins.</p> <p><i>LCOL152120 - Maypole, Thaxted Walk</i> Scheme completion note is in the back of the report for Panel Members to view.</p> <p><i>LCOL155004 - Bus Stop No – 14012003. St. Ives Road, Malting Road</i> Cllr Bentley mentioned that the scheme should be called Bus Stop No – 14012003. - St Ives Road, Malting, Layer De La Haye <i>Action - JH to correct the Approved Works Programme.</i></p> <p><i>LCOL155023 - Bus Stop No – IM2007B. Ardleigh Road, Long Road West</i> Cllr Brown mentioned that the scheme should be called Bus Stop No – IM2007B - Ardleigh Road, Long Road West, Dedham <i>Action - JH to correct the Approved Works Programme.</i></p> <p>Programme Changes</p> <p><i>LCOL158002 - Footpath 8 Wivenhoe - Adjacent to Wivenhoe train station</i> JH explains to the panel that the scheme has been placed on hold due to the fire. There has also been conflict with Network Rail, the drainage is still outstanding and the scheme is still ongoing. SC explains to the panel that there are ditch works being carried out and they are unsure as to whether the culvert is a bridge. Cllr Young would like a chased update as Steve Day knows nothing about this scheme and he is a significant member of</p>	<p>SC</p> <p>JH</p> <p>JH</p> <p>JH</p>
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<p>Network Rail. She also stated that Alan Lindsay was in discussion. <i>Action - JH to talk to Public Right Of Way (PROW).</i> SC explains to Cllr Young that due to works being done on the ditch and finding out whether the culvert is a bridge they cannot press this scheme. Cllr Bentley queries if this is on Network Rail maintainable land or highway maintainable land. SC believes that its highway maintainable and it is coming from the developers. <i>Action - Cllr Young and JH to have a meeting on this subject.</i></p>	<p>JH</p>
<p>Cllr Young asks who the manager of PROW is. SC states that Cllr Young should continue to use JH and he'll give her more regular updates.</p>	<p>Cllr Young & JH</p>
<p><i>LCOL162004 - Lower Road / St Ives Road, Stanway</i> Cllr Bentley explains to JH that he has the incorrect location, that it should be Peldon not Stanway. Cllr Bentley also mentioned that the Parish Council have emailed him to talk about the location. JH states that he is just waiting for a Highway Boundary. <i>Action - Cllr Bentley to tell parish council that they are waiting on a Highway Boundary.</i></p>	<p>Cllr Bentley</p>
<p><i>LCOL162010 - Scythe Way / Regency Green, Prettygate</i> JH mentions that he's had an email from Cllr Lissimore explaining that the residents didn't want to push the scheme forward. Cllr Lissimore states that there was a 50 / 50 split and they wouldn't want their money spent in this way. <i>Action - JH to remove scheme from the Approved Works Programme</i></p>	<p>JH</p>
<p><i>LCOL168001 - Braiswick Lane, Mile End FP41</i> Parish Council Representative (PC Rep) Mr Johnson states that Braiswick Lane is a completely different footpath to FP41. <i>Action - JH to check location with PROW officer.</i></p>	<p>JH</p>
<p><i>LCOL162015 - High Street, Dedham</i> Cllr Brown states that residents are unhappy with this scheme and want to cancel it. <i>Action - JH to remove the scheme from the Approved Works Programme</i></p>	<p>JH</p>
<p>Cllr Turrell states that the Approved Works Programme should be put in date order of delivery. As it would make it less complicated for the panel members to understand. <i>Action – JH to populate the Approved Works Programme in implementation date order moving forward.</i></p>	<p>JH</p>

	<p>Cllr Lissimore asked for the funding from cancelled schemes to go towards more drop kerbs and some to go towards pedestrian guardrail. SC states that they already have a pot of money for drop kerbs and some of this could be used on guardrail.</p> <p>Cllr Brown raises the missing VAS in Wivenhoe and states that they need to get this re-installed. SC states that there has been no record of the contractors removing the VAS. A new speed survey would need to be completed to make sure the speed limits still apply with the conditions to have a VAS.</p> <p>Cllr Brown states they shall go ahead without conducting the speed survey and take it to the Cabinet Member for approval.</p> <p><i>Actions - JH to write a CMB and Cllr Brown and Cllr Bentley to speak to Cllr Johnson</i></p>	<p>JH & Cllr Brown & Cllr Bentley</p>
<p>7.</p>	<p>Appendix</p> <p>S106 Update</p> <p>JH states to the panel the schemes that section 106 has been looking into and which Designs / Feasibility Studies have been completed and also all of the schemes that have been completed and shows the panel that they can be viewed in the appendix at the back of the report.</p> <p>Cllr Turrell questions if we have a list of outstanding 106 schemes. SC explains that at the present time there is no list available from CBC or ECC but we are working to resolve this. SC has escalated the situation higher. Would also like someone from Colchester to come to the panel or provide a list.</p> <p><i>Action - SC to contact Daniel Cameron.</i></p> <p>Rangers Report</p> <p>Cllr Bentley mentions that he is unsure of where to go to contact The Rangers and access there service. SC explains that they should use the reporting tool online putting 'RANGERS' in the title.</p> <p>Cllr Young states that she has met the Ranger and he completed work on the volunteering day however it is not on the list provided.</p> <p>Cllr Bentley states that fingerposts are broken and falling over and questions if this is work for a Ranger as they are important to rural areas. SC mentions that they are trying to sort out fingerposts. We are looking at trying to get the Parish Councils to complete the finger post work, however the parishes may not have the necessary public liability insurance to be able to carry out the works themselves.</p> <p>Cllr Brown states that the list is not good enough and they are wasting money. Would like Colchester to look at servicing their own rangers. SC explains that Colchester would need to stand forward.</p>	<p>SC</p> <p>JH</p>

	<i>Actions - JH to get a more robust list of Ranger's works.</i>	
8.	<p>AOB</p> <p>SC asks the Panel if she can send the paper work over to the communications team. Cllr Brown agrees.</p> <p>Major Schemes Update</p> <p>JH passes round a copy of the updated version of Major Schemes.</p> <p>Cllr Young explains to the panel that the Brook Street junction with East Hill and East Street face red lights and they are out of sync which is slowing traffic down.</p> <p>JH mentions the Greenstead Roundabout and SC states Alan Lindsay's team are looking at it in more detail and are looking at doing a modelling.</p> <p>Cllr Turrell mentions the Bridge on Ipswich Road as it needs replacing due to a weak structure as there is an increased capacity. Cllr Turrell wants an update. SC to pass the request to major projects.</p> <p>Cllr Brown explains her frustration and states that when they ask people to attend the LHP meeting they are expected to come. The panel expect officers help also about Rangers and they need more support from the officers.</p> <p>Quiet Lanes</p> <p><i>Action - JH to send panel members the HPN for quiet lanes.</i></p>	JH
9.	Date of next meeting 10th October 2016	